



# Hudson Printing & Creative Services

**HudsonPrinting**  
Solutions for Success

## *FTP File Uploads*

To better serve our customers needs, Hudson Printing & Promotions has added a larger FTP area on our server. We can now accomodate much larger file uploads than most e-mail servers and recommend that our customers use this area for file uploads to our Graphics Department of 10MB or more.

Instructions on using Hudson Printings FTP area Follow:

1. Please contact your Hudson Printing Sales Rep. to advise them that you will be sending files to the FTP server.
2. Access the FTP server using an FTP Client.

**NOTE: Accessing via a browser (i.e. Internet Explorer, Netscape, etc.) may not work.**

Macintosh Users: We recommend using **FETCH** or **Transmit**.

Windows Users: There are many Free or Shareware FTP clients available such as **AutoFTP** or **AceFTP** that will work. We suggest you look through the list at [www.sharewarejunkies.com/winftp.htm](http://www.sharewarejunkies.com/winftp.htm) to find a Client that works with your version of Windows. (98, 2000, NT, XP, etc.)

Setting up your FTP Client to access Hudson FTP Server:

Host: **ftp.hudsonpr.com**  
User Name: **public@hudsonpr.com**  
Password: **HpRxpublic**

**UPDATED!**  
07/29/2011

**\*\* Note - 1st letter of password MUST be uppercase, all the rest, lower.**

Also, you will have to use PORT FTP, not PASSIVE FTP to use this service. You should adjust your ftp client to turn passive mode OFF as most FTP Clients, including WS\_FTP use passive by default. This feature is commonly found under the firewall tab of the FTP Client preferences.

Once connected, drag your files into your company folder. If your a first-time uploader and don't have a folder set-up already, please put files into the **1. Upload folder**. *Please use either Stuffit or WinZip to compress files into a single file for uploading!*

If you have any questions or problems, please direct them to our Systems Administrator, Cappy at 330-467-9003 (Cleveland) or e-mail at: [sysadm@hudsonpr.com](mailto:sysadm@hudsonpr.com).